

## Agenda – Conference Call

<b>Objective</b>	2015 PETS Planning	
<b>Date</b>	November 3, 2014	
<b>Time</b>	<b>From:</b> 4:00 p.m. <b>To:</b> 5:15 p.m.	
<b>Dial-in-Number</b>	559-546-1000	
<b>Pass code</b>	778590	
<b>Scribe</b>	Kevin O’Connell, (Meeting will be recorded for future reference)	
<b>Convener</b>	Dan Himelspach	
<b>Attendees</b>	PETS Planning Committee Members:	
<b>No.</b>	<b>Agenda Items</b>	<b>Discussion Leader</b>
1	Review/Approve minutes from 10/2/14	Dan
2	Update on Registration Packet materials	Karoline
3	Event Resource Team Items	Doug/Dan
4	Vendor Info (if available from Kurt)	
5	Contact schedule for PE/PENs; PETS flyer; room reservations	Arlene
6	Update on Facilitators, Rotary 101; AG training session; PEN session	Chuck
7	Registration – update about on-line format, Start Date	Arlene
8	Contract for Renaissance – review changes/costs/dates for 16, 17, 18	Arlene/Dan
9	Next meeting date range	Dan
Assignments	Obtain high resolution size for speaker photos for Plenary session programs and for PETS flyer (short bio as well)	
Upcoming	Speaker Aides	
	DGEs and DGNs: Stay on schedule for PE and PEN reminder messages	